

Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119
Phone (408) 227-5758 * Fax (408) 225-6325



Stacy Valenta (President)

Ali Kiehn (Vice President)
Michael Kirtland (Treasurer)
Brian Rice

Arian Collen (Secretary)
Vic Haddad
Kim Kleiner

Board of Directors Meeting *Final Minutes* October 16, 2023

Item Subject

1. Call to Order

Meeting was called to order at 6:01 p.m.

2. Approval of Minutes

September 18, 2023 Board Meeting

Action: (6-0-1) Brian moved to approve minutes for the September 18th board meeting. Vic seconded the motion. Arian arrived late at 6:05pm.

3. Town Hall

Member Joyce Collier came to the meeting to request usage of the Hall to host a City Council candidate on November 8th. The board agreed with the usage and staff will coordinate.

Member Pam Kenyon requested use of the pool for Boy Scout swim testing for 60-90 minutes on an upcoming Saturday or Sunday. Rancho will require two lifeguards and scouts will pay for guards.

Associate Member Julie Rau is requesting use of the Hall to hold Brownie meetings 1-2x per month. Stacy will work on a draft use agreement.

Sarah Gianocarò from Aquamaids requested use of pool. Given the Stingrays use Mon-Friday is not available and possible Saturday afternoons are available. Board agreed on a rate of \$250 per hour would be offered and if they agreed an agreement would be executed.

Action: (7-0-0) Michael moved to approve the \$250 hourly rate for a potential agreement with Aquamaids if they elected to move forward.

Member Rosemarie Austin noted that she is a children's musician and would welcome an opportunity to play at club events. The board noted the upcoming Halloween events and offered to allow her to play music during the event and staff would coordinate with her.

4. Summer Staff

A. End of Season Closure

Terrie oversaw the end of season closure and checked in on staff during the last weekend.

B. Fall Swim Lessons

Fall lessons generated approximately \$10,000 in gross revenue and \$6,000 net after expenses.

C. Movie Night

Very small groups in September but the October 13th event was attended by about 15 people. October 29th movie night will show Ghostbusters.

5. Facilities/Club Activities

A. Update on Luke & Ricardo Project

List of priority projects has been made and progress continues with Terrie overseeing facility management.

Luke recommended that we replace the gas pool heater with an electric pool heater given the investment in solar.

Reserve Fund calls for

- Replacement of 2-3 chaise lounges which everyone agreed was needed
- South parking lot fence will be investigated to be split with adjacent neighbor

Terrie received pricing for various approaches to fixing/repairing the upper deck, which ranged from \$7,000 to grind raised areas, \$15,000 to use poly-foam to level concrete slabs and fill Trex-filled areas with concrete up to \$105,000 to replace entire concrete deck with a new concrete deck.

B. Kids Halloween Party

Kathy has developed a plan for the October 29th Halloween party utilizing the \$500 budget. Guard staff will be onsite to assist with setup, events, and cleanup along with some board members to assist the day before.

6. Office

A. Dues Summary & Delinquent Dues

The following two accounts will receive final notices if not paid by November 2nd:

- 4046-129
- 4047-209

22 accounts are two quarters behind, and 61 accounts owe for one quarter.

Action: (7-0-0) Michael moved to approve sending the two accounts noted above to collections if not paid by November 2nd. Kim Seconded the motion.

B. Fall Mailer & Upcoming Meetings

Board discussed timing for the fall mailer, upcoming board meetings, and annual meeting. There will be a project committee meeting on November 13, 2023 at 6pm to discuss the plan and options for the upper deck. The annual meeting will occur on Tuesday, November 28th at 7pm.

7. Director Section

A. Use of Hall by current Girl Scout Troop

There are no longer any members in the troop and the board agreed that the troop will need to have a member active in the troop to continue use of the Hall.

B. 2024 Associate Member Dues

The board discussed the current Associate Member dues (\$700) and potential increase given the current planned increase for regular members. There are also over 100 applicants on the waitlist.

Action: (7-0-0) Arian motioned to increase the Associate Member dues by 10% from \$700 up to \$770. Ali seconded the motion.

C. Vendor Agreements

Board discussed various agreements and their current rates and proposed rates:

- Aqua Aerobics which is currently \$100/month
- Toms Tennis is currently \$1,450 per month

Action: (6-0-1) Arian moved to keep the Aqua Aerobics rate at \$100 and increase the Tennis rate to \$1,500 with annual 10% increases and no weather credit. Brian seconded the motion.

8. Executive Board Meeting – Not Open to Public

No discussion

9. Future Meeting & Agenda Items

The next board meeting will be on November 28, 2023 at 7pm

Meeting was adjourned at 7:25pm