

Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119
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Stacy Valenta (President)

Ali Kiehn (Vice President)
Michael Kirtland (Treasurer)
Brian Rice

Arian Collen (Secretary)
Vic Haddad
Kim Kleiner

Board of Directors Meeting *Final Minutes* February 12, 2024

Item Subject

1. Call to Order

Meeting was called to order at 6:03 p.m.

2. Approval of Minutes

January 22, 2024 and January 29, 2024 Board Meetings

Action: (6-0-0) Kim moved to approve minutes for the January 22nd and 29th, 2024 board meetings. Brian seconded the motion.

3. Town Hall

No items

4. Facilities/Club Activities

A. Summer staff update - Jalen

- Jane recommended to be the 4th supervisor.
- Planning to have 10 head guards and 15-20 lifeguards.
- Working on eligibility policy for lifeguards for end of season bonus. Items include working 2 of the 4 group lesson sessions, 3 private lessons, 1 big holiday, and start and finish on dates agreed to at the beginning of the season. Board suggested having a points system for the categories.
- Interviews for lifeguards to take place February 25th. Kaylin, Jalen, and Stacy to participate.
- Discussion about when to turn on the adult pool heater. Jalen and board to evaluate based on number of lessons needed for new Sea Otters.
- Group swim lesson registration will open on March 1st. Private swim lesson registration will open on March 25th.

Action: (6-0-0) Brian motioned to approve Jane as the 4th supervisor. Michael seconded the motion.

Action: (6-0-0) Kim motioned to approve hourly rates for the head guards and lifeguards. Ali seconded the motion.

B. Reserve/Facilities Items

- **Storage room and shed doors:** Rebuilt and need paint.
- **Upper Deck Repair vs. Replace:** Still need to have Luke mark raised areas.
- **LED Lights for Globe Fixtures:** Not complete yet, it's on Luke's list to complete soon.
- **SMA report changes:** Board discussed the following:
 - i. Increase the inflation rate from 3 to 4%
 - ii. Talk to them about how to show interest
 - iii. Add 2023 completed project list
 - iv. Don't add solar panels now. Add in 5 years when we own them.
 - v. Add front hall doors
 - vi. Update chairs to 30 (on the pool deck)
 - vii. Add upper deck tables
- **Fence Quotes:** Terrie presented three fence quotes. Waiting for complete information on third quote. Board to review at next meeting.
- **Pool pumps:** ordered new spa pump.
- **Adult Pool Coping and Main Deck Concrete:** Board reviewed quotes for pool coping, caulking and broken bricks for all pools.

Action: (6-0-0) Brian motioned to approve NTE \$9500 for pool repair work. Michael seconded the motion.

- **Water Fountain:** Ordered and received parts, need Luke to install.
- **Solar Update:** Terri working on getting the usage tracking information.
- **Palm tree pruning:** Have not started yet.
- **Front Hall door:** Waiting on quotes.

5. Office

A. **Dues Summary & Delinquent Dues**

1 account in collections, 23 are past \$200 due.

B. **Homeowner Collections Request Discussion**

Parcel 4046-129 responsible to pay outstanding balance by February 15, 2025.

6. Director Section

A. **Financial update**

Everything is currently running in budget.

7. Board Position

Action: (6-0-0) Michael motioned for the board to approve the following board positions. Ali seconded the motion:

- President: Stacy
- Vice President: Ali
- Treasurer: Michael
- Secretary: Arian

8. Future Meeting & Agenda Items

The next board meeting will be on March 18, 2024 at 6pm

Meeting was adjourned at 7:07 pm