

Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 * rstsrcoffice@gmail.com

EXHIBIT B ANNUAL INVOICE

October 25, 2023

Dear Rancho Santa Teresa member:

This is your annual invoice for the 2024 Assessment (dues) of the Rancho Santa Teresa Swim and Racquet Club.

Effective January 1, 2024, the Annual Assessments (dues) for the Proprietary Members are \$528 for the year or \$132 per quarter. **This is an increase of \$12 per quarter.** If you pay via your banking application, please remember to update your payment amount.

If you pre-pay your dues for the entire calendar year (\$528) no later than January 15, 2024, you will receive 12 free guest passes that can be used during that calendar year.

All quarterly assessments (dues) must be paid by:

- January 1
- April 1
- July 1
- October 1

You have multiple ways to make your payments:

- Pay online via EFT (Electronic Funds Transfer). Invoices & reminders are sent to the current email on file.
- Mail your check or cash payment to 286 Sorrento Way, San Jose, CA 95119, or deposit it in the locked mailbox, located at the top of the stairs at the Sorrento Way entrance to the clubhouse.
- Set up automatic payments through your bank's online bill pay. Send to: Rancho Santa Teresa Swim & Racquet Club, 286 Sorrento Way, San Jose, CA 95119. Use your HOA address as your account number.

Sincerely,

Rancho Santa Teresa Board of Directors



RANCHO SANTA TERESA

How to pay for the full year

Open the invoice in your email, Click **Review and Pay**

1. The amount shown is for that single quarterly dues invoice.
 - To pay for the full year, select Edit, then enter the amount (For example, \$528.00 for all of 2024)
 - If you pay the full year dues no later than Jan 15, 2024, you will receive 12 free guest passes that can be used in 2024
2. Add your bank information (it will be saved for next time)
3. Click the "Pay" button.

PAYMENT AMOUNT
\$ 528.00

Pay with bank transfer

Select payment method

BANK Personal checking ...6303

Add bank account

Payment Date **NEW**
10/06/2021

Pay \$1.00

Edit

RANCHO SANTA TERESA SWIM & RACQUET CLUB

Invoice	1000782
Due date	November 4, 2021
Invoice amount	\$1.00
Total	\$1.00

[View invoice](#)

Merchant details
Email: rstsrcoffice@gmail.com

To get an online invoice/reminder, we need your email address.

Please send it to RSTSRCoffice@gmail.com