

# Rancho Santa Teresa Swim & Racquet Club

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Stacy Valenta (President)

Ali Kiehn (Vice President)  
Michael Kirtland (Treasurer)  
Brian Rice

Arian Collen (Secretary)  
Vic Haddad  
Kim Kleiner

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## Board of Directors Meeting *Final Minutes* March 18, 2024

### Item Subject

#### 1. Call to Order

Meeting was called to order at 6:05 p.m.

Board member Rice was absent

#### 2. Approval of Minutes

**February 12, 2024 Board Meeting**

Action: Deferred to April meeting

#### 3. Town Hall

No Discussion

#### 4. Facilities/Club Activities

##### A. **Summer Staff**

- Jalen provided an update on summer season staffing which included the following hiring:
  - 4 Supervisors
  - 10 Head Guards (4 returning, 6 promoted)
  - 19 Lifeguards (12 new this season, 7 returning)
- Swim lessons underway for Sea Otter tryouts and upcoming season lessons will start in June
- Board discussed staff uniforms provided by the club and possible additional subsidy

Action: (6-0-0) Ali moved to approve a \$20 subsidy for staff to apply towards lifeguard sweatshirts. Kim seconded the motion.

##### B. **Insurance**

Terrie provided an update on our overall facility insurance coverage which included a recent site visit by representative of the company.

##### C. **Facilities Updrifte**

- **West and Solar equipment enclosure estimates received.**

Action: (6-0-0) Kim moved to approve a not to exceed \$15,000 for the fence/ Michael seconded the motion.

- **Chairs and Lounges have been ordered**

- **LED Lights for Globe Fixtures:** One fixture installed at pool main entrance and Luke working on install options/configurations for other locations throughout the club
- **Water Heater:** Luke to replace for approximately \$800
- **Upper Deck:** Discussed project concept and potential impacts
- **SMA Report:** Draft expected in April
- **ADA Pool Chair:** Will be replaced this season

Action: (6-0-0) Michael moved to approve \$6,000 to replace the ADA pool access chair. Ali seconded the motion.

**D. School Use End of Year Parties**

- Guard: \$26.50 per hour (min 3 guards for up to 50 swimmers, 1 additional guard for each 25 swimmers)
- Supervisor: \$28.50 per hour
- Trash: \$50
- \$3 per non-member

Action: (6-0-0) Michael moved to approve the above noted fees. Ali seconded the motion.

**5. Office**

**A. Dues Summary & Delinquent Dues**

9 accounts are two quarters behind

**6. Director Section**

**A. Finances**

Michael had provided the financial docs to the board prior to the meeting. No discussion

**8. Future Meeting & Agenda Items**

The next board meeting will be on April 15, 2024 at 6pm

Meeting was adjourned at 7:11pm