

Rancho Santa Teresa Swim & Racquet Club

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Stacy Valenta (President)

Ali Kiehn (Vice President)
Michael Kirtland (Treasurer)
Brian Rice

Arian Collen (Secretary)
Vic Haddad
Kim Kleiner

Board of Directors Meeting *Final Minutes* June 20, 2023

Item Subject

1. Call to Order

Meeting was called to order at 6:07 p.m.
Board member Brian was absent. Lars, Terrie, and Jacob from staff were in attendance.

2. Approval of Minutes

May15, 2023 Board Meeting

Action: (3-0-4) Ali, Michael and Vic were absent from the April meeting. Kim moved to approve minutes for the May 15th board meeting minutes. Arian seconded the motion.

Document Filed: May 15, 2023 minutes

3. Town Hall

No Discussion

4. Summer Staff

Jacob provided an update on various staffing items including swim lessons and wait lists, sweatshirts for lifeguards, and July 4th activities.

Lars provided an update on Movie Nights, Late Night Swims, and National Night Out. Stacy provided an update on staff training and accountability stemming from cleanliness issues following the recent late night swim event. Stacy noted she and Ali met with staff and will be holding a staff meeting on Sunday June 25th to review expectations.

5. Facilities

A. Privacy Slats for Tennis Court Fence

Lars will take the lead on engaging with a fence vendor to get quote.

B. Follow-Up on Survey Results

No discussion and will be reviewed at a later meeting.

C. City of San Jose Trash & Recycling Requirements

Lars updated the board on recent correspondence from the City regarding trash and recycling requirements (Wet & Dry Trash). The board discussed options on trash cans, signage, and dumpster sizing. Lars will proceed with getting new trash cans and signage and dumpsters to comply.

D. Cantilever Umbrellas & Green Umbrella Updates

6 cantilever and 7 regular umbrellas have been installed throughout the club

E. Shelves in Décor Closet

Lars provided a brief update on various projects on Luke's list.

F. Lost & Found

Items will be donated this week

6. Office

A. Dues Summary & Delinquent Dues

Zero current members with delinquent dues balances. 29 members with over \$200 due.

B. Hall Rental Update and Rentals with Pool Party

Board and staff discussed options to facilitate hall rentals combined with a pool party. Staff will update process to allow pool party with fees based on estimated pool usage provided by hall renter.

C. Rules Correction for Dues Payment

Board briefly discussed an update to the rules to tie to the By-laws.

Action: (6-0-1) Michael moved to approve rules change related to dues invoicing. Ali seconded the motion.

D. Bulk Guest Pass Purchase Option

Board briefly discussed an update to the guest pass purchase option in 2024 to offer a bulk rate of \$4 per pass only available in the first quarter of the year.

Action: (6-0-1) Michael moved to approve bulk rate in 2024. Kim seconded the motion.

E. Unauthorized Swim Lesson

Board briefly discussed a member who was providing swim lessons to a non-member for a fee. Staff will contact the member and communicate the issues and options.

7. Director Section

A. Financial Update

No discussion on this item

B. Hall Rentals: Minors with Alcohol

The board discussed a recent event that may have had minors drinking alcohol. The board discussed having a statement on the hall rental agreement where the renter acknowledges that minors will not be served alcohol.

C. Fall Election Dates

Fall election will be held on November 13th

D. Drought Tolerant Landscaping Update

Baltazar with Stones Landscaping came to review the scope of the project with the board. The board walked the property and reviewed current scope and potential expansion to include moving the rear fence and installing a bocce ball court. A revised scope and cost estimate will be completed and reviewed at a future meeting.

8. Executive Board Meeting – *Not Open to Public*

A. Member Vandalism / After-hours Club Usage

A prior email from staff to the board reporting facility vandalism was discussed, which ultimately was inconclusive. Additionally, ongoing after-hours usage of the club should be monitored and members identified should be contacted and reminded of club hours/rules.

9. Future Meeting & Agenda Items

The next board meeting will be on July 17, 2023 at 6pm.

Meeting was adjourned at 8:00 pm