

# Rancho Santa Teresa Swim & Racquet Club

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Stacy Valenta (President)

Ali Kiehn (Vice President)  
Michael Kirtland (Treasurer)  
Brian Rice

Arian Collen (Secretary)  
Vic Haddad  
Kim Kleiner

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## Board of Directors Meeting *Final Minutes* July 17, 2023

### Item Subject

#### 1. Call to Order

Meeting was called to order at 6:11 p.m.

Board member Ali was absent and Brian arrived at 6:36. Lars and Paige from staff were in attendance.

#### 2. Approval of Minutes

##### **June 20, 2023 Board Meeting**

Action: (5-0-2) Arian moved to approve minutes for the June 20<sup>th</sup> board meeting minutes. Michael seconded the motion.

Document Filed: June 20, 2023 minutes

#### 3. Town Hall

Board discussed member request to consider evening lap swim options. Given existing open hours and Stingray usage there is limited availability. Stacy will provide summer option of 9pm and after Labor Day it could start at 8:30pm.

#### 4. Summer Staff

Paige provided an update on various staffing items including daytime lap swim, swim lessons, and lesson wait lists.

Lars discussed the diving well rules, commented on how busy the pool was, and the board discussed protocol moving forward on busy days.

Lars provided a recap on July 4<sup>th</sup> events, previous and upcoming Movie Nights, Late Night Swims on July 21<sup>st</sup>, and National Night Out on August 1<sup>st</sup>.

Paige provided an update on mid-season staff evaluations.

#### 5. Facilities/Club Activities

##### **A. Privacy Slats for Tennis Court Fence**

Lars will take the lead on engaging with a fence vendor to get quote.

##### **B. Fall Activities Planning**

No discussion and will be reviewed at a later meeting.

**C. City of San Jose Trash & Recycling Requirements**

Lars will work to get two 6x6 dumpsters and will proceed with getting new trash cans and signage.

**D. Shelves in Décor Closet**

Project is complete.

**6. Office**

**A. Dues Summary & Delinquent Dues**

Zero current members with delinquent dues balances. 2 members will get final notice august 8<sup>th</sup>, and 19 members with over \$200 due.

Action: (6-0-1) Michael motioned to send the two members (Account #'s 4047-399 and 5026-86) to collections if they receive their final notice and do not pay. Kim seconded the motion.

**7. Director Section**

**A. Financial Update**

No discussion on this item

**B. Drought Tolerant Landscaping Update**

Board discussed revised landscaping plan which includes moving Del Canto fence to increase interior space, new bocce ball court, and hardscape and increased total price from approximately \$85,000 to \$195,000. The board discussed next steps, potential for member vote on special assessment.

**8. Executive Board Meeting – *Not Open to Public***

Stacy noted recent break in attempt in the office where a window was broken.

The board also discussed overall staffing and management concerns.

**9. Future Meeting & Agenda Items**

The next board meeting will be on August 21, 2023 at 6pm.

Meeting was adjourned at 7:32 pm