

Rancho Santa Teresa Swim & Racquet Club

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Stacy Valenta (President)

Ali Kiehn (Vice President)
Michael Kirtland (Treasurer)
Brian Rice

Arian Collen (Secretary)
Vic Haddad
Kim Kleiner

Board of Directors Meeting *Final Minutes* August 21, 2023

Item Subject

1. Call to Order

Meeting was called to order at 6:02 p.m.

Lars from staff were in attendance.

2. Approval of Minutes

July 17, 2023 Board Meeting

Action: (7-0-0) Ali moved to approve minutes for the July 17th board meeting minutes. Michael seconded the motion.

Document Filed: July 17, 2023 minutes

3. Town Hall

No Discussion

4. Summer Staff

Lars provided a brief update on summer season activities and operations, including movie nights with one more scheduled in August and two in September. Fall movie nights are TBD.

Late Night swim nights and the band have been a huge hit with members and Lars will explore options for next year.

National Night Out activities were attended by approximately 50 members.

Lars highlighted the existing Diving Well rules and requested the board to review current practice and his recommendation to prohibit non-diving board activity in the diving well.

Lars noted the schedule for the Labor Day events.

A brief discussion was held on the end of season ops plans, staff evaluations, and club closure.

5. Facilities/Club Activities

A. Office Window

Office window was replaced with tempered glass. Vendor noted other office glass is not tempered and suggested replacing.

B. Upper Deck Quote

Lars will work to obtain several quotes for improving the upper deck with the following options:

- Full replacement with a concrete deck
- Full replacement with pavers
- Replacing just the composite deck boards with a similar product
- Replacing the composite deck boards with concrete to fill joint gaps

C. Rodents/Pest Control

Lars working with vendor to increase traps and weekly monitoring.

D. Privacy Slats for Tennis Fences

Lars has yet to get quotes and will work to get two price quotes for the slats.

E. Fall Activities Planning

Lars mentioned several potential activities, including October Fest, Halloween, Christmas, member home light contest, decorating club, etc. but as of now no official activities have been finalized.

F. City of San Jose Trash & Recycling Dumpsters

Two dumpsters and new trashcans for the interior scheduled for delivery this week.

G. Janitorial Services – Outdoor Kitchen Cleaning

The board discussed including the cleaning of the outdoor kitchen with each rental by the contracted janitorial vendor.

H. Ice Maker

Lars proposed purchasing a second ice maker since the upper deck unit is unavailable during times when the hall is rented.

Action: (7-0-0) Brian motioned to authorize up to \$2,500 for a new ice machine for the lower pool deck. Ali seconded the motion.

6. Office

A. Dues Summary & Delinquent Dues

Two current members with delinquent dues balances and will be sent to collection on September 1st if no payment is made.

Action: (7-0-0) Michael motioned to send the two members (Account #'s 4047-399 and 5026-86) to collections if payment is not received. Ali seconded the motion.

B. Fall Election Nominations

No election is necessary as no new applicants were received. Ali, Brian, Stacy, and Kim will be reappointed.

C. Rules & Regulation Language – Family Membership Privileges

Stacy highlighted several changes to the rules and regulations around family access to clarify requirements.

7. Director Section

A. Drought Tolerant Landscaping Update

Board discussed scope for the landscaping plan and approaches to fund the project and potentially other with reserves or a membership special assessment. Increased scope includes:

- Drought Tolerant Landscaping for exterior space only
- Expanding landscaping project:

- o Move Del Canto fence
- o Bocce ball courts
- o Volleyball court refurb
- o Upper Deck replace/refurb

B. Financial Update

No discussion on this item

8. Executive Board Meeting – Not Open to Public

The board briefly discussed and viewed video footage of a swim lesson customer and the interaction with staff. There was miscommunication regarding payment rules and scheduling. Staff and supervisors will work to implement some improvements.

9. Future Meeting & Agenda Items

The next board meeting will be on September 18, 2023 at 6pm

Meeting was adjourned at 7:39 pm