

Rancho Santa Teresa Swim & Racquet Club



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	Arian Collen (President)	
Vic Haddad (Treasurer)		Stacy Valenta (Vice President)
Michael Kirtland		Ali Kiehn (Secretary)
Brian Rice		Tom Jacopi

Board of Directors Meeting *Approved Public Minutes* April 25, 2022

Item Subject

1. Call to Order

Meeting was called to order at 6:02 pm
Board Members - Michael, Vic, Ali, Brian, Arian, and Tom
Staff members present – Terrie
Members present – Jeremy Van Ham

2. Approval of Minutes

March 21, 2022, Board Meeting

Action: (6-0-0) Arian moved to approve minutes for March 21, 2022. Tom seconded the motion.

Documents Filed:

March 21, 2022, APPROVED PUBLIC minutes
March 21, 2022, APPROVED EXECUTIVE minutes

3. Town Hall

A. Eagle Scout project

- Jeremy Van Ham is in Boy Scout Troop 212 that meets at the clubhouse. He proposed a project in the empty area to the left-hand side of the Camino Verde entrance. The project would include digging out the dirt to level the area and removing part of the fencing. They will also remove the excess dirt and plant some plants. The club board will revisit possibly placing benches into this area. It is estimated to take two days to complete the project with help from the troop.

4. Staff Reports

A. Facilities Update

- Consolidated liquid chlorine option
 - Will wait until after the season to look at this option.
- Solar Update
 - Currently getting lead times for products. The board wants to do the roof now so that it is ready when the panels arrive. The panels will be installed after the summer. No permit update.
- BBQs
 - New BBQs have been installed and are being used.
 - Recommend getting weatherproof covers for \$55 each. Arian to send the link to purchase. Staff to remove and recover BBQs each day.
 - The board would like to have a scraper tool and tongs that members can check out to use on the grills.
- Stucco Project Update
 - Women's restroom is open again.
 - They have completed almost everything they can until the windows arrive.
- Pump room walls and doors
 - The hole in the wall from water damage has been fixed by Luke. The sliding doors on the shed and the pump room door are also in the process of being fixed.
- Upper deck
 - The Trex boards are still rising up and are likely not fixable.
 - Terrie will talk to Luke about replacing the boards with colored concrete as a temporary fix. Luke thinks they can do the work in three days. Terrie to get a cost from Luke. We can likely use building maintenance funds for this work.

A. Office Manager's update

- Due's summary & delinquent dues
 - 10 properties to get late notices on May 3rd.
- Spring break week
 - It was a good training time for everyone. There were over 200 people at the pool during the week.
- Timecard processing
 - Looking at software to replace paper cards. It is \$5 per employee per month.
 - Terrie will do a trial first and then report back.

- Cal Savers program
 - Terrie will fill out forms for all employees 18 and older. This is required for businesses with 20 or more employees. Employees can opt out.
 - The club has until June 30, 2022 to set it up.
- Aqua aerobics
 - Requested more time for classes. This is not approved.
- Commercial energy gas agreement
 - The club signed a new agreement that limits the amount we pay for gas for 18 months. They will do one adjustment if the gas rate goes lower than the current rate structure. We have basically locked in the floor and ceiling price for 18 months. We will revisit it at the end of the year.
- Swim lessons
 - 11-12 lessons happening now, 30 people on the waiting list.
- Water bill
 - The water bill is 5x what our historical amount was for this same time period. There was a leak in the auto filler that was fixed and the sprinklers were turned on. The bill is \$5000 for February – April.
 - Terrie to talk to Luke about cutting back on the amount of time we water the grass.

5. Director's Reports

- Financial Update
 - No updates
- Drought tolerant landscaping
 - No updates

6. Executive Session

Action (6-0-0) Tom motioned to approve not to exceed \$1500 for the Eagle Scout project. Brian seconded the motion.

7. Future Meeting & Agenda Items

The next regular, monthly Board meeting is scheduled for May 16, 2022, at 5:30pm.

Meeting adjourned at 7:11 pm