

Rancho Santa Teresa Swim & Racquet Club



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	Terrie Jacopi (President)	
Vic Haddad (Treasurer)		Stacy Valenta (Secretary)
Michael Kirtland		Chris Seipert
Arian Collen		Alana Martinez

Board of Directors Meeting *Approved Public Minutes* January 10, 2021

Item Subject

1. Call to Order

Meeting was called to order at 5:06pm
All Board members present, except Michael & Chris. Chris joined later.
Luke, also in attendance.

2. Approval of Minutes

December 7, 2020 & December 15, 2020 Board Meetings

Action: (4-0-2) Stacy moved to approve minutes for the December 7, 2020 Board Meeting.
Terrie seconded the motion. (Absent: Michael & Chris)

Action: (4-0-2) Stacy moved to approve minutes for the December 15, 2020 Board Meeting. Terrie seconded the motion. (Absent: Michael & Chris)

Documents Filed: December 7, 2020 APPROVED PUBLIC, December 7, 2020 APPROVED EXECUTIVE Minutes and December 15, 2020 APPROVED PUBLIC Minutes

3. Board Leadership:

Mel Dalhgren's resignation in December 2020 left an open spot on the Rancho Board.

Action: (4-0-2) Terrie motioned to approve Alana Martinez for the open Board position.
Stacy seconded the motion. (Absent: Michael & Chris)

The Board approved new Executive Board Leadership for 2021.

- Chris Seipert will be Vice President.
- Alana Martinez will be co-Secretary.
- All other Board positions remain the same.

Action: (6-0-1) Terrie motioned to approve changes in Rancho Board. Stacy seconded the motion. (Absent: Michael)

4. Staff Reports

A. Facilities Update - Luke

Luke reviewed a lengthy list of items repaired or replaced, along with updates on upcoming repairs & replacements, including, but not limited to:

- Tennis court screens

- Pump room repairs, including main pump
- Outdoor, ambiance lighting along upper deck
- Front office trellis
- Restroom occupancy lights
- Front walkway fence repair & landscaping
- Spa heater replacement & spa cover hanging option
- Exterior wall on main building stucco and paint

B. Office Manager's Report

1. Delinquent Accounts: No updates
2. Associate Members: Summary shared of 2020/2021 Associate Member (AM) status.
 - 2020 AMs who stayed for the 2020 year: 78
 - 2020 AMs who moved to the 2021 wait list: 7
 - 2021 AMs who indicated they want to return: 57
 - 2021 AMs who actually sent checks so far: 51
 - 2021 AMs who answered might return: 1
 - 2021 AMs who answered no return: 5
 - 2021 families who are on the waiting list: 25

Invitations to current waitlisted AMs will be sent out after January 15, 2021.

Action: (5-1-1) Chris motioned to approve up to eighty (80) Associate Members for the 2021 season. Stacy seconded the motion. (Absent: Michael)

5. Director's Reports

Director's Updates

1. Solar Update: Contracts done. Solar company meeting with Luke to gather architectural plans for that phase to begin.
2. COVID-19: No updates
3. Financial Updates: 2019 Independent Financial Review received and complete. 2020 club finances complete. Vic to ensure fifteen (15) 2021 Associate Member payments made in December 2020 to be moved to January 2021 actuals. Approximately \$65K will be moved to the Reserve account from 2020.
Action: (6-0-1) Vic motioned to hire the independent CPA to begin the 2020 Financial Review. Terrie seconded the motion. (Absent: Michael)
4. Sea Otters: Club confirmed support if swim team has to move their Season start out and dual meets run through July. As decisions are made, based on Covid guidelines, Sea Otters will share with the Board.

Executive Session - *Not Open to Public*

1. 2021 Staffing and Compensation: The Board discussed compensation levels for returning Summer staff Supervisors, Lifeguards and Senior Lifeguards. Adjustments will be made based on new Santa Clara County Minimum Wage.

The Board discussed compensation for some year-round club staff based on performance and length of tenure.

Action: (6-0-1) Stacy motioned to approve pay increases for two club staff members. Terrie seconded the motion. Pay increases will be effective January 11, 2021. (Absent: Michael)

6. Future Meeting & Agenda Items

The next regular, monthly Board meeting is scheduled for February 8, 2021 at 6pm.
Meeting was adjourned at 6:15pm