

Rancho Santa Teresa Swim & Racquet Club

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Chris Seipert (President)

Vic Haddad (Treasurer)

Stacy Valenta (Secretary)

Michael Kirtland

Arian Collen

Alana Martinez

Board of Directors Meeting *Approved Public Minutes* April 20, 2021

Item Subject

1. Call to Order

Meeting was called to order at 6:31pm

Chris, Vic, Stacy, Michael, Alana - Board members present. Arian absent.

Terrie, Paige & Enrique – Staff member present,

Mark Kleiner, Rancho member, also in attendance.

2. Approval of Minutes

March 15, 2021 Board Meeting

Action: (5-0-1) Stacy moved to approve minutes for the March 15, 2021 Board Meetings.
Mike seconded the motion.

Documents Filed: March 15, 2021 APPROVED PUBLIC, March 15, 2021 APPROVED EXECUTIVE Minutes.

3. Town Hall

A. Mark Kleiner – Sea Otters Business

- Sea Otters are purchasing new lane lines, since the club members use the lane lines as well, they are asking for a donation towards their purchase.
 - Action: (6-0-1) Chris motions to put \$1000 towards the lane lines. Stacy seconds the motion.
- Based on current Covid rules, the meets will be split into 10 & Under and 11 & Up. The team is asking the Board for approval to set-up tents on the Sorrento side of the clubhouse, on the lawn, for social distancing. Board approves. Luke is reminded to modify watering schedule of lawns before meets from May 21 to July 17.

4. Staff Reports

A. Staff Update (swim lessons) – Paige & Enrique

- 40 sign-ups so far for private & semi-private lessons, mostly from members
- Training newer lifeguard staff as they have limited trained staff to fill the current demand
- Looking at Sea Otter coaches to close the gap and may have to create a waitlist for lessons
 - Action: (6-0-1) Stacy motions to potentially hire up to four prior staff, in good standing, at current swim lesson rates, to cover all potential private and semi-private swim lessons. Alana seconds the motion.

B. Club Manager's Report - Terrie

1. Stucco Quotes:

Front outside wall of women's bathroom received three quotes.

Action: (6-0-1) Stacy motions we hire Luis Miranda to do the work provided in his quote for \$11,850, with the ability to increase work, up the \$20,000, if there is internal damage. Any work required over \$20K will have to come back to the Board for approval. Mike seconds the motion.

2. Delinquent Accounts:

Action: (6-0-1) Stacy motioned to initiate the collections process on one (1) account as outlined in the report dated April 20, 2021 (see attachment A) in accordance with the timelines of the collections policy, including but not limited to recording an assessment lien against the property. Chris seconded the motion.

3. Hall Rentals:

There are currently 7 rentals with deposits on record.

Action: (6-0-1) Stacy motions that we raise the price of the lounge rental from \$250 plus cleaning fee to \$300 plus cleaning fee, starting with any new inquiries. Hall rental fee rate will remain unchanged. Chris seconds the motion.

5. Director's Reports

Director's Updates

1. Tennis court usage: The Board will look into re-negotiating rental prices for Tom Le in January 2022 after the current contract ends. Terrie to inform Tom that we plan to re-negotiate.
2. Solar Update: Solar company still in planning phase and awaiting permits from the City.
3. Transfer fees:
 - Action: (6-0-1) Chris motions to increase transfer fees from \$300 to \$500, and to keep processing fees at the current \$100 rate, for houses that sell within the Rancho boundaries starting April 21, 2021. Stacy seconds the motion.
4. Office Coordinator resigning: Barbara has given her notice and is resigning from her position as Office Coordinator. Her last day will be May 27, 2021. The Board will advertise for a new Office Coordinator in the May newsletter, Facebook and on the marquee.
5. New Board member: The Board will ask around for a new possible seventh Board member and will revisit the open position at the next meeting.

6. Future Meeting & Agenda Items

The next regular, monthly Board meeting is scheduled for May 17, 2021 at 6pm.

Meeting adjourned at 7:51pm

DELINQUENT DUES REPORT 04/20/2021			
There are 1 current members delinquent over \$400 at \$420.00			
	Account#	Amount Due	Status
1	5084-241	420.00	Past due notice sent 2/16/2021; Final notice to be sent 5/1/2021