

# Rancho Santa Teresa Swim & Racquet Club

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Chris Seipert (President)

Vic Haddad (Treasurer)  
Michael Kirtland  
Arian Collen

Stacy Valenta (Secretary)  
Ali Kiehn  
Alana Martinez

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## Board of Directors Emergency Meeting *Approved Public Minutes* June 3, 2021

### Item Subject

#### 1. Call to Order

Meeting was called to order at 5:06pm  
Chris, Alana, Vic & Stacy in attendance

#### 2 Director's Reports

- Swim Lessons:
  - Staff asked to create tiered swim lesson's structure to alleviate waitlist backlog and issues with privates/semi-privates taking 6-7 weeks to complete.
  - Board agreed to two tiers:
    1. Tier 1: Privates/Semi-privates pre-scheduled. Current pricing structure. All lessons to be completed within 3 weeks.
    2. Tier 2: Full-flex Private lessons. Increased pricing (approx. double) but ability to schedule at their convenience. Still have to be completed within 3 weeks.

Action: (4-0-0) Chris motioned to increase hourly rate for lifeguard's doing full-flex private lessons to an agreed upon new hourly due to significantly more work to manage and execute those lessons. Alana seconded.

#### 3. Executive Session: Not Open to Public

- New Office Staff positions

Action: (4-0-0) Alana motioned to offer Kathy Kirtland the Office Coordinator position with a six-month probation period, at the agreed upon hourly. Stacy seconded.

- Chris to write & sign offer letter for Terrie Jacopi for our records. This was not completed when we offered Terrie the Club Manager position in April.

#### 4. Future Meeting & Agenda Items

The next regular, monthly Board meeting is scheduled for June 15, 2021 at 7pm.

Meeting adjourned at 5:20pm