

Rancho Santa Teresa Swim & Racquet Club



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	Chris Seipert (President)	
Vic Haddad (Treasurer)		Stacy Valenta (Secretary)
Michael Kirtland		Ali Kiehn
Arian Collen		Alana Martinez

Board of Directors Meeting *Approved Public Minutes* September 20, 2021

Item Subject

1. Call to Order

Meeting was called to order at 6:01pm
All Board members present. Ali running late.
Terrie – Staff member present

2. Approval of Minutes

August 16, 2021 Board Meeting

Action: (6-0-1) Chris moved to approve minutes for the August 16, 2021 Board Meeting.
Arian seconded the motion.

Documents Filed: August 16, 2021 APPROVED PUBLIC, August 16, 2021 APPROVED EXECUTIVE Minutes.

3. Town Hall

Bryan Phipps & Jae Cecilio (Members): Request of Board to consider a reduced rental fee in support of Santa Teresa High School STPTO and Teachers/Staff Christmas party.

Action: (7-0-0) Chris motioned to support STPTO/Teachers/Staff request for clubhouse rental on December 9th or 10th. Rental fee will be waived. Renters must have security deposit, insurance rider and cleaning deposit. Alana seconded the motion.

- Terrie requested Bryan fill-out the online rental form to secure the preferred date.

4. Staff Reports

A. Facilities Update – Terrie for Luke

- Bulk liquid chlorine option: Terrie proposed bulk liquid chlorine option pros/cons to the Board with a suggestion to continue research on risk and safety fail safes. Will evaluate again at October meeting.

B. Club Manager's Report – Terrie

- Summer Close-out: Last day of Season is Sunday, September 26, 2021. Staff is scheduled to do post-season cleaning on October 3, 2021.
- Pool covers: Terrie and Jerry did research to provide quotes to replace failing main pool covers.

Action: (6-1-0) Arian motioned to approve quote for \$7,656 to replace main pool covers. Chris seconded the motion.

- Staff Bonuses: Terrie and Vic will finalize and payout Staff bonuses after October 3rd. All staff eligible for bonus.
- Sandra – Cardio Class: The Board agreed to allow Sandra use of the Clubhouse on Tues/Thurs to reinstate her cardio class. The Board reserves the right to give Sandra one week's notice if a paying renter secures the clubhouse on a Tues/Thurs.
- Fall Election: Two candidates submitted their nominations paperwork. No formal election required since we have more open seats than nominees. Office will send out our yearly letter leading up to our November 15th Fall Meeting date. New Board will be voted in on November 15th.
- Vendor Contracts: Board will review three main vendor contracts (South Valley Stingrays, Tennis & Aqua Aerobics) in October.

5. Director's Reports

- Solar: Issue with City of San Jose/Fire Marshall requirements for panel clearance. Solar company working on options to present to Rancho.
- Stucco Project: Still in permitting process.
- Covid Update: Nothing new
- Financial Update: Forecast for FY is still solid. Board discussion regarding opex spending cap and roll-over options. Chris will review the bylaws for guidance.

6. Executive Session: No topics

7. Future Meeting & Agenda Items

The next regular, monthly Board meeting is scheduled for October 18, 2021 at 6pm.

Meeting adjourned at 6:52pm

