

Rancho Santa Teresa Swim & Racquet Club

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Arian Collen (President)

Vic Haddad (Treasurer)
Michael Kirtland
Brian Rice

Stacy Valenta (Vice President)
Ali Kiehn (Secretary)
Tom Jacopi

Board of Directors Meeting *Draft Public Minutes* January 24, 2022

Item Subject

1. Call to Order

Meeting was called to order at 6:00 pm
Board Members - Stacy, Arian, Michael, Vic, Ali, Brian, and Tom
Staff members present – Terrie and Luke

2. Approval of Minutes

December 13, 2021 Board Meeting

Action: (7-0-0) Michael moved to approve minutes for December 13, 2021. Stacy seconded the motion.

Documents Filed:

December 13, 2021 APPROVED PUBLIC minutes
December 13, 2021 APPROVED EXECUTIVE minutes

3. Staff Reports

A. Facilities Update

- The Board reviewed the following:
 - o Pool heaters
 1. New pool heater (1 of 3) installed on Saturday, January 22nd and Sunday, January 23rd.
 2. The spa bubbler is not currently working. \$280 for a new one, which Luke will purchase this week.
 - o Sand Volleyball court refresh
 1. The plan is to take off about 4” of existing sand. The goal is to complete the work in a two-day period between February 12th and March 12th. The preference is to go through the back fence with the equipment. We will need to remove some bushes.

- o Consolidated liquid chlorine option
 - 1. Still waiting to schedule an appointment with the vendor to come and look at the site.

- o Pool Cover status
 - 1. The new pool covers should be here in February.

- o Solar Update
 - 1. There are panels that will fit the roof. We will have the vendor put together a new proposal for what will fit based on the city's comments.

- o Facility priorities for opening
 - 1. Terrie presented a list for all the items that need to be completed before the club opens for the season.

- o Slippery corners around main pool
 - 1. Luke will add some sand to the epoxy when he repaints the corners near the stair entries to the main pool.

- o Bathroom stall dividers
 - 1. The bathroom stall dividers are rusted in both restrooms on the pool deck. We would like to use the same material that was used for the restroom refresh in the clubhouse for the restrooms on the pool deck. The quote to pull out, remove and replace the dividers is \$6905.

Action: (7-0) Motion by Stacy to approve purchase. Second by Michael.

- o Stucco Project Update
 - 1. The city added more grading to the outside so that this issue doesn't happen again. Work should take a week to complete. New bid is \$17,550 unless there are more issues found inside the walls.

Action: (7-0) Motion by Stacy to authorize up to \$30K for the work. Second by Tom.

- o Eagle scout project request
 - 1. Ali met with Jeremy about his possible Eagle Scout project on the Camino Verde side of the pool. He will contact us to come to a board meeting to present his project.

o Restroom door replacement

1. Men's restroom on the pool deck needs the door replaced. We will keep the frame and replace the door. The quote is for \$1958. Terrie will verify if the quote is for one or two doors.

Action: (7-0) Motion by Stacy to authorize up to \$4000 for pool deck restroom doors. Second by Arian.

o Parking lot refinish

1. \$5663 to refinish and restripe both parking lots. Need to fix the hole at the exit of the main lot.

Action: (7-0) Motion by Arian to authorize \$7500 for parking lot work. Second by Tom.

B. Office Manager's update

- Due's summary & delinquent dues
 - o Two members in collections.
 - o 21 late notices will go out on February 1st for 1-2 quarters past due.
 - o Physical letters go out for 2 and 3 quarters past due.
 - o Based on advice from ASAP (our collection company): A \$10 late fee will be added if payments are not received by 15th of the month due.
- 2022 Associate membership status
 - o Associate membership renewals were sent out. 71 families are returning and have paid. Nine families are not coming back.
 - o Nine families from the waiting list were asked if they want to join as New Associate members and have until February 4th to pay.
- 2022 summer staff
 - o Reviewed proposed summer opening schedule. It is based on the schedule from last summer.
 - o Four 2021 employees/supervisors will be asked back for 2022 Supervisor roles.
 - o There are 36 positions to hire for the summer.
 - o Estimated hiring dates and information:
 - Application in the February newsletter, on the website and on Facebook starting February 1st. Applications due by February 28th.

4. Director's Reports

- Financial Update
 - Need to ensure that non-member income is not more than 15% of the total revenue.
- Drought tolerant landscaping
 - The total square footage of the grass on the outside of the pool deck is 16,873. The rebate could be up to \$33,600. Rebate program is \$200 for every 100 square feet. Terrie to get quotes for how much a landscape designer would cost.

5. Town Hall:

- None

6. Executive Session

- None

7. Future Meeting & Agenda Items

The next regular, monthly Board meeting is scheduled for February 28, 2022 at 6:00pm.

Meeting adjourned at 7:29 pm