

Rancho Santa Teresa Swim & Racquet Club



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	Terrie Jacopi (President)	
Vic Haddad (Treasurer)		Stacy Valenta (Secretary)
Michael Kirtland		Arian Collen
Chris Seipert		Melvin Dahlgren

Board of Directors Meeting *Approved Public Minutes* December 7, 2020

Item Subject

1. Call to Order

Meeting was called to order at 6:03pm
All Board members present, except Mel.
Luke and Barbara, also in attendance.

2. Approval of Minutes

November 16, 2020 Board Meetings

Action: (5-0-2) Chris moved to approve minutes for the November 16, 2020 Board Meeting. Terrie seconded the motion. (Absent: Mel & Vic)

Documents Filed: November 16, 2020 APPROVED PUBLIC Minutes and November 16, 2020 APPROVED EXECUTIVE Minutes

3. New Board Leadership: Deferred to January 2021 meeting.

4. Staff Reports

A. Office Manager's Report

1. Delinquent Accounts: 27 homes with balances over \$400. 10 homes going to collections per last months motion. 17 homes will receive past due letters with current statement.
2. Associate Members: 38 AMs have so far indicated they will return in 2021. 11 have paid their 2021 dues.

B. Facilities Update

1. Overhang/arbor almost complete.
2. Tennis court windscreen fixed.
3. All lights on upper deck fixed.
4. Spa heater replacement (likely Jan 2021).

5. Director's Reports

Director's Updates

1. Solar Update: Buy-out amounts clarified with the vendor. Contracts reviewed with our lawyer. Once agreement is signed, we'll share with our insurance broker, to give them a head's up.
Action: (6-0-1) Chris motioned to sign Agreement # 202, between RSTSRC and City Station LLC (aka: Solar Technologies). Michael seconded the motion. (Mel absent)
2. COVID-19: No updates
3. Wild Apricot: Stacy and Terrie recommend moving off the Wild Apricot platform due to various implementation and integration issues for the club. Phased approach to implement three areas of impact (1. Invoicing/billing 2. Member communication 3. Club website) throughout 1Q, and to discontinue Wild Apricot March 1, 2021.

Executive Session - *Not Open to Public*

1. Club Manager Hire: The Board had a discussion about a Club Manager hire.
2. Outgoing Board Member: Terrie to follow-up with resigning Board member.

6. Future Meeting & Agenda Items

The next regular, monthly Board meeting is scheduled for January 10, 2021 at 5pm.

Meeting was adjourned at 7:49pm