

Rancho Santa Teresa Swim & Racquet Club



286 Sorrento Way, San Jose, CA 95119
Phone (408) 227-5758 * Fax (408) 225-6325

	Arian Collen (President)	
Vic Haddad (Treasurer)		Stacy Valenta (Vice President)
Michael Kirtland		Ali Kiehn (Secretary)
Brian Rice		Tom Jacopi

Board of Directors Meeting *Draft Public Minutes* December 13, 2021

Item Subject

1. Call to Order

Meeting was called to order at 6:03 pm
Board Members - Stacy, Arian, Michael, Vic
Staff members present - Terrie, Luke
Members Present – Ali Kiehn, Brian Rice, and Tom Jacobi

2. Approval of Minutes

November 15, 2021 and December 6, 2021 Board Meetings

Action: (4-0-0) Arian moved to approve minutes for the November 15, 2021 and December 6, 2021 Board Meetings. Michael seconded the motion.

Documents Filed:

November 15, 2021 APPROVED PUBLIC minutes
November 15, 2021 APPROVED EXECUTIVE minutes
December 6, 2021 APPROVED PUBLIC minutes
December 6, 2021 APPROVED EXECUTIVE minutes

3. Staff Reports

A. Facilities Update

- The Board reviewed the following:
 - ADA options for hall access
 - 1. The board voted to purchase six ramps. These ramps are not ADA compliant, but are considered convenience ramps only.
 - Solar Update
 - 1. Still waiting for vote at federal level for rebate and tax break
 - Stucco Project Update
 - 1. Luke expects that the work will begin in January.
 - Eagle scout project request
 - Pool heater
- Due's summary & delinquent dues
 - Four accounts were in collections, two have been paid.
 - 10 accounts are two quarters past due.

- 2022 Associate membership status and limits
 - Associate membership renewals were sent out. Families have until January 15, 2022 to respond.

Action: (3-1-0) Motion by Arian to allow 80 members to join in 2022. Seconded by Michael.

- 2022 staff salary

4. **Director's Reports**

- Financial Update
 - Discussion on how much money to put in the reserve account.
- Drought tolerant landscaping
 - Arian to see if he can get an estimate for a drought tolerant landscaping layout.
- Vendor Contracts
 - Approved contracts for SVS and Aqua Aerobics. Board to review alternate contract rates with tennis.
- Bank account
 - Need to update the signature card.
- Santa Teresa VTA RV parking for non-housed
 - Terrie will send letter to VTA, District Councilmember Sergio Jimenez, the San Jose City Council and the city of San Jose mayor.

5. **Town Hall:**

- None

6. **Executive Session**

A. Staff Salaries

Action: (4-0-0) Stacy motioned to change Luke's hourly rate. Michael seconded.

Action: (4-0-0) Stacy motioned to change Ricardo's hourly rate. Michael seconded.

B. New Board members

Action: (4-0-0) Board voted to appoint Ali Kiehn, Brian Rice and Tom Jacobi as new board members.

C. Executive Board Member Positions

Action: (6-0-1) The board voted unanimously, with abstention for their own seat, to:
Arian Collen - President
Stacy Valenta - Vice President
Vic Haddad - Treasurer
Ali Kiehn - Secretary

7. **Future Meeting & Agenda Items**

The next regular, monthly Board meeting is scheduled for January 24, 2022 at 6pm.

Meeting adjourned at 7:47 pm