Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119 Phone (408) 227-5758 * Fax (408) 225-6325



Arian Collen (President)

Vic Haddad (Treasurer) Michael Kirtland Brian Rice Stacy Valenta (Vice President) Ali Kiehn (Secretary) Tom Jacopi

Board of Directors Meeting Approved Public Minutes December 19, 2022

Item Subject

1. <u>Call to Order</u>

Meeting was called to order at 6:03 pm Board Members present - Ali, Arian, Brian, Vic, Stacy, and Michael Staff members present – Lars Others present: Doug Fumagalli, Tim Stoffers, Darlene Vossbrinck, Amy Raczkowski

2. Town Hall

 Doug Fumagalli leads the Boy Scout Troop that meets at Rancho. They would like to request to use the hall for their blue and gold dinner on February 4th. They would like to use it as they have in the past with no charge except for the cleaning fee. The calendar is currently open for that date. Tim Stoffers will be the member sponsor.

<u>Action</u>: (6-0-0) Stacy approved for the troop to use the lounge on February 4th. Brian seconded the motion.

3. Approval of Minutes

October 17, 2022, board meeting November 14, 2022, board meeting

<u>Action</u>: (6-0-0) Arian motioned to approve the minutes for October 17th, 2022. Michael seconded the motion.

<u>Action</u>: (6-0-0) Arian motioned to approve the minutes for November 14, 2022. Michael seconded the motion.

Documents Filed:

October 17, 2022, APPROVED PUBLIC minutes
October 17, 2022, APPROVED EXECUTIVE minutes
November 14, 2022, APPROVED PUBLIC minutes
November 14, 2022, APPROVED EXECUTIVE minutes

4. Contract updates

Aqua aerobics paid the same as Sandy did in Q4. Amy and Darlene believe that
the rate increase is too much. for the new contract. 6-12 people come to the class.
Board to review latest proposal by Darlene and Amy.

<u>Action</u>: (6-0-0) Arian motioned to approve first aqua aerobics proposal created by Rancho. Stacy seconded the motion.

 Stingrays contract increased rate by 5%. It will now be a flat rate 12 months of the year.

<u>Action</u>: (6-0-0) Arian motioned to approve new 1 year contract with the Stingrays swim team. Stacy seconded the motion.

5. <u>Facilities Updates</u>

- The SMA reserve study is 99% complete. Changes for this study vs last: 1. The
 roofing line item is split up, 2. Added tree trimming line item, 3. Globe lights they
 go out at a rate of about 3 per month. HOAs are moving towards LED lights to
 save on bulbs and electricity.
- Main pool filter Luke sucked 50 lbs. of sand out of the filter. The lateral pool
 filters that Lincoln sent do not fit. They are designed to be cut onsite. There are
 thirty total that need to be cut.
- Front gate key there is a key. The access control system does not change time during daylight savings. Need to ask Terrie to change the access for the early morning swimmers to 24/7.
- Arian spoke to a landscaper about drought tolerant landscaping. Cost from preliminary bid was \$84k. We will keep it on the list of things that need to be done.

6. Office Manager's update

- Due's summary & delinquent dues
 - o Rancho was paid for the property that was sent a final notice.
 - o Associate members have until January 1st to decide and January 15th to pay.
- Back pool access
 - o Terrie to provide an update at the next board meeting.
- Financial update
 - o 2022 annualized OL and 2023 Budget FC updates sent to board on December 19, 2022.
 - o Move \$90k to the reserve account. Leaves \$40k for risk factors. Will review reserve plan at January meeting to review the amount of reserve funding.

Action: (6-0-0) Vic motioned to approve the 2023 budget, raise the reserve to \$90k, and the increase in the rental agreement. Stacy seconded the motion.

- Plan for filling the vacant board seat
 - o Tom resigned his seat on the board.
 - o Todd declined to be on the board.
 - o Stacy nominated Kim Kleiner to be on the board.

<u>Action</u>: (6-0-0) Stacy motioned to approve Kim Kleiner for a board seat. Ali seconded the motion.

- New board positions
 - o President Stacy Valenta volunteered. All in favor.
 - o Vice President Ali Kiehn volunteered. All in favor.
 - o Treasurer both Vic and Michael volunteered. A vote was held, and Michael was voted in as Treasurer with three votes.
 - o Secretary Arian volunteered. All in favor.

7. Future Meeting & Agenda items

The next regular, monthly Board meeting is scheduled for January 30, 2023, at 6:00 pm.

Meeting adjourned at 7:31 pm.