

# Rancho Santa Teresa Swim & Racquet Club

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	Arian Collen (President)	
Vic Haddad (Treasurer)		Stacy Valenta (Vice President)
Michael Kirtland		Ali Kiehn (Secretary)
Brian Rice		Tom Jacopi

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## Board of Directors Meeting *Approved Public Minutes* March 21, 2022

### Item Subject

#### 1. Call to Order

Meeting was called to order at 7:03 pm  
Board Members - Stacy, Michael, Vic, Ali, Brian, Arian, and Tom  
Staff members present – Terrie  
Members present – Edie Fischer

#### 2. Approval of Minutes

February 28, 2022, Board Meeting

Action: (7-0-0) Stacy moved to approve minutes for February 28, 2022. Michael seconded the motion.

Documents Filed:

February 28, 2022, APPROVED PUBLIC minutes  
February 28, 2022, APPROVED EXECUTIVE minutes  
March 13, 2022, APPROVED EMERGENCY EXECUTIVE minutes  
March 13, 2022, APPROVED EMERGENCY PUBLIC minutes

#### 3. Town Hall

##### A. Sea Otter business

- Edie Fisher is heading up activities for the Sea Otters this year. They would like to do a service project at the club. Possible date is May 14<sup>th</sup>. The board discussed various options and landed on trash pickup, weeding, and creating a rock garden near the Camino Verde entrance.

#### 4. **Staff Reports**

##### A. **Facilities Update**

- o Consolidated liquid chlorine option
  1. No update, not currently a priority.
- o Solar Update
  1. Paid \$60,000 – check was mailed today. When we get the permit, we will pay an additional \$37,000. We plan to do the buyout after 5 years.
- o Facility priorities for opening
  1. Terrie met with the supervisors about reopening, training, and swim lessons. Luke is out for two weeks.
- o BBQs
  1. They are up for replacement this year. The starters don't work any longer. All three need to be replaced.
  2. The units are 25" wide and need to be commercial grade.
  3. Kathy got a quote for Blaze Prelude LBM 25 inch 3-burner built in grill.

Action: (7-0-0) Stacy motioned to approve \$5500 for new BBQ purchase including delivery and installation. Tom seconded the motion.

- o Stucco Project Update
  1. Inspection scheduled for March 28<sup>th</sup>.
  2. After the inspection, the interior walls can be completed so that the restrooms can be reopened.

##### B. **Office Manager's update**

- Due's summary & delinquent dues
  - o One property is \$1000 behind – this house is likely being sold.
- 2022 summer staff
  - o Stacy, Ali, and David interviewed 16 candidates. 4 of the candidates were re-interviews from last year.
  - o The recommendation is to hire all 16. Total staff would be 28. There are 12 returning guards, 6 senior guards and 6 lifeguards.

Action (7-0-0) Ali motioned to approve hiring (6) senior guards and (22) lifeguards. Stacy seconded the motion.

- o Orientation will be April 10<sup>th</sup>. David, Jakob, and Terrie to plan and run the day.
- o Lifeguard training is tentatively scheduled for March 31<sup>st</sup>. The certification lasts two years. For the last two years, the club has covered half of the rate for the certification.

Action (7-0-0) Stacy motioned to approve up to \$137.50 for full certification and up to \$100 for recertification. Michael seconded the motion.

- Easter egg hunt
  - The Brownie troop that meets at the club will do the Easter egg hunt.
  - Amy can help the troop out as well.
  - Club to provide a budget of up to \$250 and two staff members to help.
  - Hunt will be on April 9<sup>th</sup>.
  
- Swim lesson rates
  - Private lessons are \$50 for members and \$65 for non-members.
  - Group lessons for members and are \$195.
  - Group lessons non-members and are \$270.
  - Square will be available for credit cards with a \$1 fee to recoup what we are charged.
  
- Staff updates
  - Luke is now working at Stanford and wants an adjustment for how he works. He will come back to Terrie with a proposal.
  - Terrie will write up a scope of work for the Club Manager position. She would like to focus only on the Office Manager role.

## 5. Director's Reports

- Financial Update
  - No updates
- Drought tolerant landscaping
  - No updates

## 6. Executive Session

- None

## 7. Future Meeting & Agenda Items

The next regular, monthly Board meeting is scheduled for April 25, 2022, at 6:00pm.

Meeting adjourned at 8:25 pm