

Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119
Phone (408) 227-5758 * Fax (408) 225-6325



	Arian Collen (President)	
Vic Haddad (Treasurer)		Stacy Valenta (Vice President)
Michael Kirtland		Ali Kiehn (Secretary)
Brian Rice		Tom Jacopi

Board of Directors Meeting *Approved Public Minutes* June 13, 2022

Item Subject

1. Call to Order

Meeting was called to order at 6:00 pm
Board Members - Ali, Brian, Stacy, Arian, Vic, Michael, and Tom
Staff members present – Terrie

2. Approval of Minutes

May 16, 2022, Board Meeting

Action: (6-0-0) Arian moved to approve minutes for May 16, 2022. Brian seconded the motion.

Documents Filed:

May 16, 2022, APPROVED PUBLIC minutes
May 16, 2022, APPROVED EXECUTIVE minutes

3. Staff Reports

A. Facilities Update

- Solar Update
 - Roof replacement is starting next week. Work will start at 7:30 am on the pool deck restroom side first. The restrooms will need to be closed during the roof work. People will need to use the restrooms in the club house.
 - Once tear down is done, the restrooms can be reopened. Estimate is 2 days of demo. Work to be completed by 5:00 pm each day.
 - Michael will be Terrie's backup while she is out of town.

- Stucco Project Update
 - Waiting for inspection. The new roof work is starting on Monday.
- Tool shed & upper deck Trex
 - No update at this time.
- Pool deck textured paint
 - First area completed last Saturday. The second coat will be done this coming Saturday. Paint needs a two-hour window to dry.

B. Office Manager's update

- Due's summary & delinquent dues
 - The property with the oldest past dues was recently sold. We are waiting for the check for the past dues.
 - Three properties remaining to pay from final notices that went out in May.
- July 4th update
 - It will be run like Memorial Day: games will be played on the hour. There will be two supervisors, six AM guards, 3 mid-shift guards, and six PM guards. Revised from Memorial Day shifts.
 - Watermelon and root beer floats to be provided.
- Timecard processing
 - Currently still testing. First pay period in new system is today.
 - Next up is doing the scheduling in the new system.
- Swim lesson update
 - There were 39 group lessons and 11 private lessons in session 1. There are 72 on the waitlist.
 - Rancho has 24 lifeguards that can teach swim lessons now after the June 5th training.
 - Members get priority for lessons. Working to get them all scheduled by next Wednesday.
- Lifeguard update
 - Promoted two guards to senior guards as of June 13th. This gives Rancho 8 senior guards.

4. Director's Reports

- Financial Update
 - Monthly financial updates for period YTD sent to the board on 6/11/22.

5. Executive Session

- No updates

6. Future Meeting & Agenda Items

The next regular, monthly Board meeting is scheduled for July 25, 2022, at 6:00pm.

Meeting adjourned at 6:31 pm.