

# Rancho Santa Teresa Swim & Racquet Club



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|                        |                          |                                |
|------------------------|--------------------------|--------------------------------|
|                        | Arian Collen (President) |                                |
| Vic Haddad (Treasurer) |                          | Stacy Valenta (Vice President) |
| Michael Kirtland       |                          | Ali Kiehn (Secretary)          |
| Brian Rice             |                          | Tom Jacopi                     |

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## Board of Directors Meeting *Public Minutes* July 25, 2022

### Item Subject

#### 1. Call to Order

Meeting was called to order at 6:03 pm  
Board Members - Stacy, Vic, Michael, and Tom Present w/ Arian, Ali and Brian Absent  
Staff members present – Terrie

#### 2. Approval of Minutes

June 13, 2022, Board Meeting

Action: (4-0-0) Tom moved to approve minutes for June 13, 2022 & July 13, 2022 (Emergency Meeting). Vic seconded the motion.

Documents Filed:

June 13, 2022, APPROVED PUBLIC minutes  
June 13, 2022, APPROVED EXECUTIVE minutes  
July 13, 2022, APPROVED PUBLIC minutes  
July 13, 2022, APPROVED EXECUTIVE minutes

#### 3. Staff Reports

##### A. Supervisors Update

- Swim Lessons
  - Group lessons are tracking at the same levels as Pre-Pandemic levels and are currently underway.
  - Members and Guests of the swim lessons have given very positive feedback on the lessons and have renewed at a 50% rate.
  - We have had requests for adult swim lessons and the board had a brief discussion on the topic and will investigate further.

- Kylie Watanabe has been approved to hire back to help facilitate additional private swim lessons.

## **B. Facilities update**

- Stucco Project Update
  - Waiting for final inspection this week.
- Roof is completed and waiting on timeline for Solar Installation
  - No update at this time.
- Pool deck textured paint
  - Pool deck non-slip coating has been completed and discussion on the appearance and possible alternative solutions for next season were briefly discussed. Board will have more in depth conversations at a later board meeting.

## **C. Office Manager's update**

- Due's summary & delinquent dues
  - Two of the Three properties from the final notices that went out in May have now paid.

Action: (4-0-0) A motion was made by Stacy to send 2 Lots to collections if the accounts remain past due beyond August 20, 2022. Tom Seconded the Motion

- Timecard processing
  - Office will continue to use the new time card systems as it saves multiple hours each month in accumulation time.

## **4. Director's Reports**

- Financial Update
  - Monthly financial updates for period YTD sent to the board on 7/20/22.

## **5. Executive Session**

- No updates

## **6. Future Meeting & Agenda Items**

The next regular, monthly Board meeting is scheduled for August 15, 2022, at 6:00pm.

Meeting adjourned at 7:17 pm.